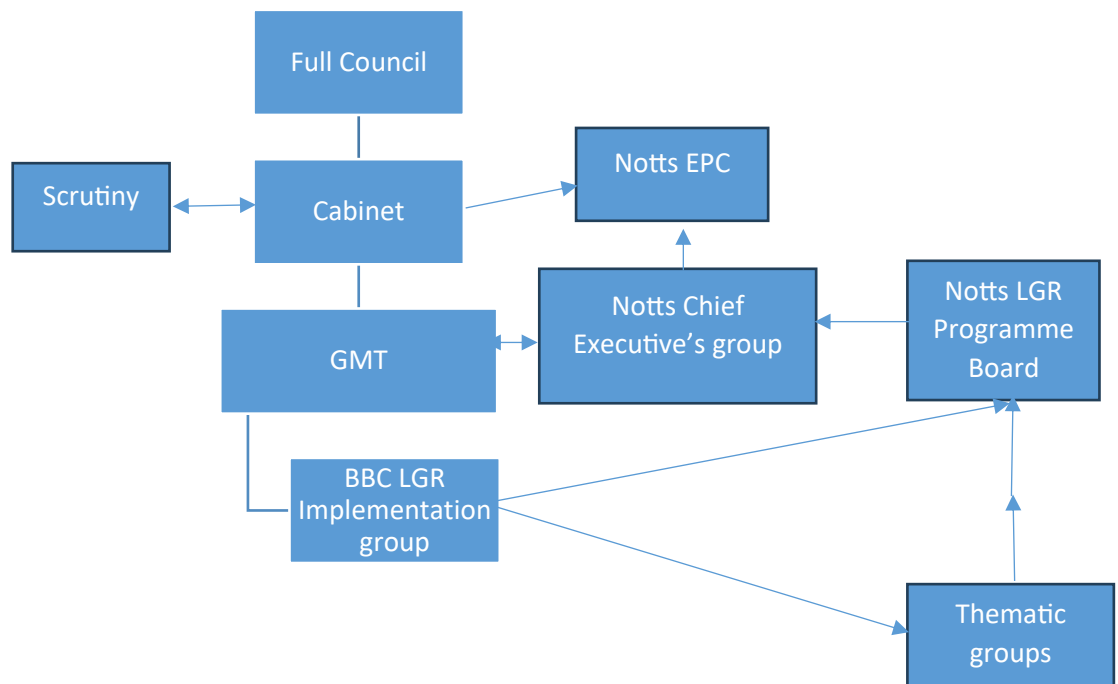


Appendix 1 Broxtowe Governance Framework



Broxtowe Borough Council – Local Government Reorganisation (LGR) Implementation Group

1. Purpose

To provide co-ordination, planning, strategic oversight, and support for the effective implementation of LGR, ensuring compliance with statutory requirements, ensuring continuing service delivery, and successful transition to the new governance model.

2. Objectives

- Ensure the interests of Broxtowe borough Council are represented within the final business cases submitted to Government for consideration by Government in November 2025.
- Identify and mitigate risks associated with LGR.
- Ensure effective communication and engagement with stakeholders, including, staff, members, residents, and partners.
- Oversee the implementation of the agreed LGR plan.
- Act as a co-ordinating body between Broxtowe Borough Council and the successor (shadow/new) authority.
- Monitor and support the transfer of employees, assets, contracts and responsibilities.
- Provide regular update reports to Cabinet and where appropriate Full Council.

3. Key responsibilities

- Co-ordinate Broxtowe Borough Council's input into various transition workstreams

- Develop and maintain a local implementation plan aligned to the LGR programme.
- Ensure the Council's decision making and activities stay within the regulatory framework and restrictions imposed by Government
- Provide assurance to the Council on readiness of services and systems for Day 1 and beyond.
- Identify key interdependencies and alignment with the Council's plans and that "business as usual" is maintained.
- Ensure adequate resourcing of the programme , including employee capacity and budget implications of implementation.
- Report progress and escalate concerns and risks to Nottinghamshire LGR programme board.

4. Governance and Reporting

The Group will report to Councillors through regular reports to Cabinet and Full Council, and where appropriate the Nottinghamshire LGR programme board.

A summary of actions and decisions will be produced after each meeting for transparency.

5. Frequency of meetings

The Group will meet, initially every two weeks, or more frequently as required during key stages of implementation.

6. Review

These terms of reference will be reviewed if there are significant changes in scope or programme requirements.

7. Membership

Chair – Interim Chief Executive
 Interim Deputy Chief Executive /151 officer
 Monitoring Officer
 Communications Manager
 Identified LGR lead on option 1e
 Identified LGR lead on option 1b
 Identified LGR lead on City expanded boundary option (if required)
 HR Manager – expected to join the group once LGR decision has been made Spring / Summer 2026
 Union Representative

Communication:

Interim Chief Executive to provide a fortnightly group leader's email to update on progress

Theme leads

- Housing – Assistant Director Housing
- Assets – Assistant Director Asset Management and Development
- Leisure – Operations Director Leisure Ltd.
- ICT and Support Services (include HR, Finance, Legal, BSU and ICT) and MOU LGR Data Sharing – Assistant Director Corporate Services
- Community safety – Head of Community Safety and Communities
- Environment – Assistant Director Environment
- Planning – Assistant Director Planning and Economic Regeneration